

快速入门指南

创建 EVV 帐户

所有 EVV 帐户均通过 EVV 门户创建。

开始此流程之前, 请注意:

消费者可在电脑, 智能设备或平板电脑上完成此流程。

由于 PCA 要下载 EVV 移动应用, 因此应通过将使用 EVV 的智能设备完成这些步骤。

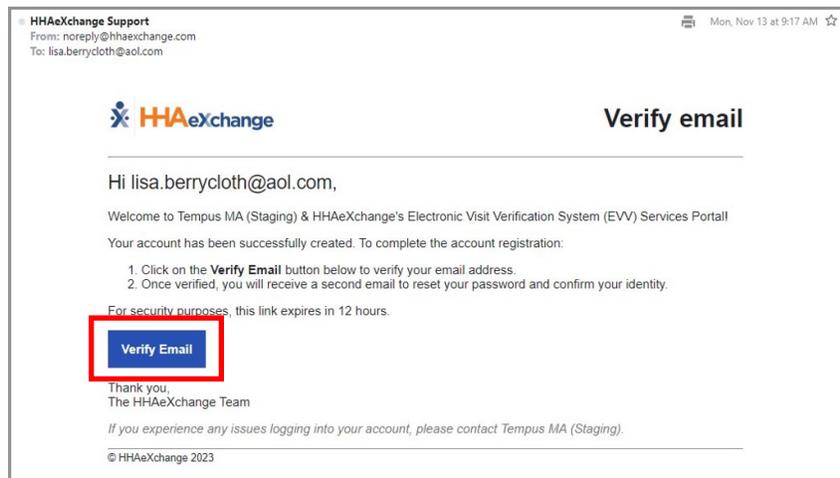
下载 EVV 移动应用之前, 必须注册 EVV 帐户。

1 步骤 1 - 打开欢迎电子邮件

您将收到一封欢迎电子邮件。该电子邮件如下所示。

发件人: HHAeXchange Support <noreply@hhaexchange.com>
主题行: “欢迎使用 HHAeXchange! - 验证您的电子邮箱”

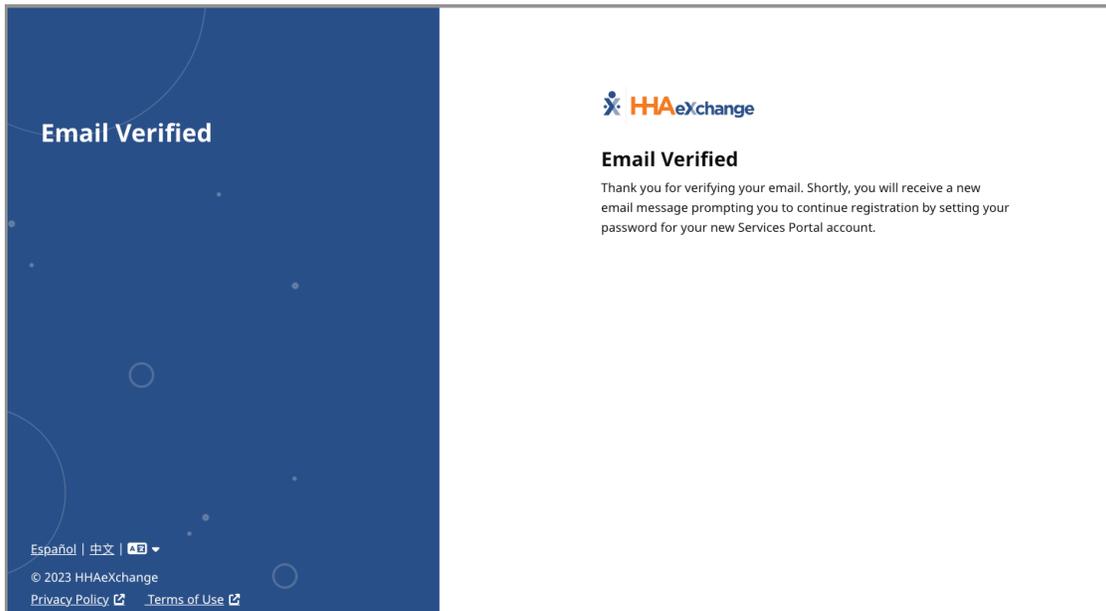
打开电子邮件并单击 **Verify Email** (验证电子邮箱)。



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步骤 2 - 验证电子邮箱

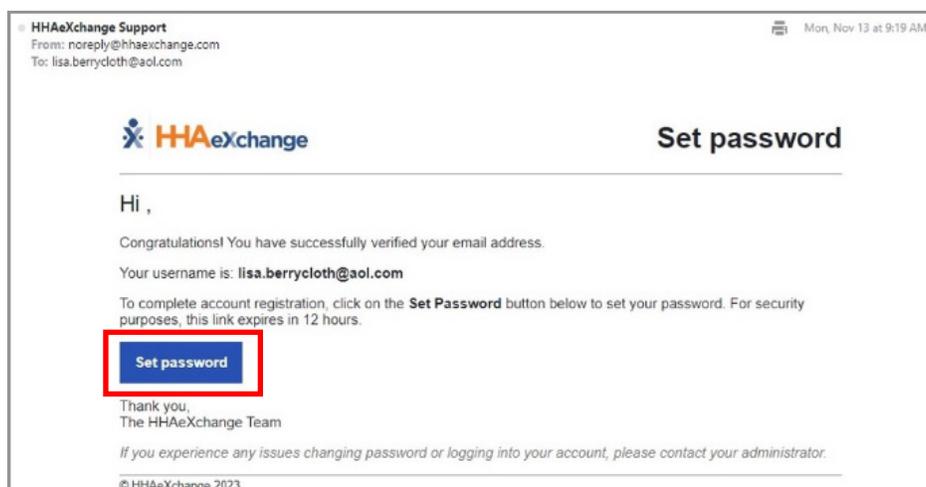
此时会弹出 **Email Verified (已验证电子邮箱)** 窗口。不久后, 您将收到另一封标题为“设置密码”的电子邮件。



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步骤 3 - 设置密码电子邮件

打开 HHAExchange 发送的标题为“设置密码”的电子邮件。单击或点按蓝色的 **Set Password** (设置密码) 按钮。如果您的电子邮件链接已过期, 请参阅“链经过期时如何创建 EVV 帐户”快速入门指南。



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步骤 4 - 设置密码

系统将打开 Set Password (设置密码) 表单。系统会预填您的电子邮件地址。在 **New Password** (新密码) 字段中, 输入新密码。然后, 在 **Confirm Password** (确认密码) 框中再次输入密码。

HHAeXchange

Set Password

Welcome to HHAeXchange! Please create your new password below.

Email
lisa.berrycloth@aol.com

New Password
.....

Confirm Password
.....

Your password:

- Can contain all ASCII/Unicode characters including emojis and spaces
- Must be 8 - 64 characters in length
- Must not contain your username
- Must not contain more than 4 repeated or sequential characters
- Must not contain any of the following words: hhaexchange, qwerty, password

Last 4 digits of SSN
7777

Date Of Birth
1/10/1990

Your password:

- Can contain all ASCII/Unicode characters including emojis and spaces
- Must be 8 - 64 characters in length
- Must not contain your username
- Must not contain more than 4 repeated or sequential characters
- Must not contain any of the following words: hhaexchange, qwerty, password

注意: 密码必须符合蓝框中的要求。ASCII/Unicode 表示可以使用任何特殊字符。

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步骤 5 - 验证信息

输入您的社会保障号 (SSN) 的最后四位数字和出生日期, 完成身份验证。然后单击 **Verify** (验证) 按钮。

注意: 更改密码后, 您将收到 HHAeXchange 发送的电子邮件, 确认密码已更改。您无需对该电子邮件做任何处理。

The screenshot shows the HHAeXchange 'Set Password' interface. At the top, the HHAeXchange logo is displayed. Below it, the title 'Set Password' is followed by the instruction: 'Welcome to HHAeXchange! Please create your new password below.' The form contains several input fields: 'Email' (with the value 'lisa.berrycloth@aol.com'), 'New Password' (masked with dots), and 'Confirm Password' (also masked with dots). A blue information box provides password requirements: 'Your password: Can contain all ASCII/Unicode characters including emojis and spaces; Must be 8 - 64 characters in length; Must not contain your username; Must not contain more than 4 repeated or sequential characters; Must not contain any of the following words: hhaexchange, qwerty, password'. Below this, there are two more fields: 'Last 4 digits of SSN' (with the value '7777') and 'Date Of Birth' (with the value '11/30/1976'). A blue 'Verify' button is located at the bottom of the form. A red box highlights the 'Last 4 digits of SSN' and 'Date Of Birth' fields. A separate callout box on the left contains a blue 'Verify' button, with a blue arrow pointing to the 'Verify' button on the main form.

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1 - 代理人

代理人应输入主要电话号码和消费者 ID, 完成身份验证。然后单击 **Verify** (验证) 按钮。



The screenshot shows a verification form with two input fields: "Primary Phone Number" containing "5088675309" and "Consumer ID" containing "123456". A red box highlights both fields. Below the fields is a blue "Verify" button, also highlighted with a red box. A callout box on the left points to the "Verify" button.

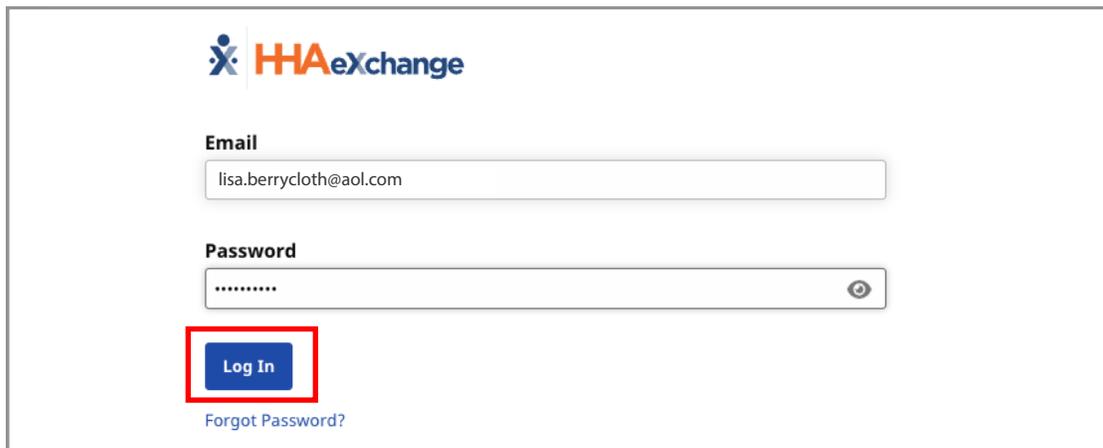
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步骤 6 - 登录

PCA 请使用您用来打卡上下班的移动设备操作。

消费者和代理人可在任何设备上使用首选浏览器打开 EVV 门户链接。

请使用您注册时使用的同一电子邮件地址和您在前面步骤中创建的新密码登录 EVV 门户。



The screenshot shows the HHAeXchange login page. It features the HHAeXchange logo at the top. Below the logo are two input fields: "Email" containing "lisa.berrycloth@aol.com" and "Password" containing ".....". A blue "Log In" button is highlighted with a red box. Below the button is a link for "Forgot Password?".

您已创建 EVV 帐户。

用于验证电子邮箱的链接有效期为 12 小时。如果链接过期, 可参考“使用过期链接创建帐户”快速入门指南了解更多详情。