

Tempus EVV 培训系统

如何获取 EVV 培训



目录

要进入某个部分, 请点按其名称

登录

报名参加培训

更改默认语言

- 1 以下步骤用于登录和预约面授或在线培训。
要访问培训系统, 请单击以下链接:

<https://tempusunlimitedevvtraining.talentlms.com/index>

系统将显示此屏幕。



- 2 单击右上方的 **Login** (登录), 系统将显示登录界面。



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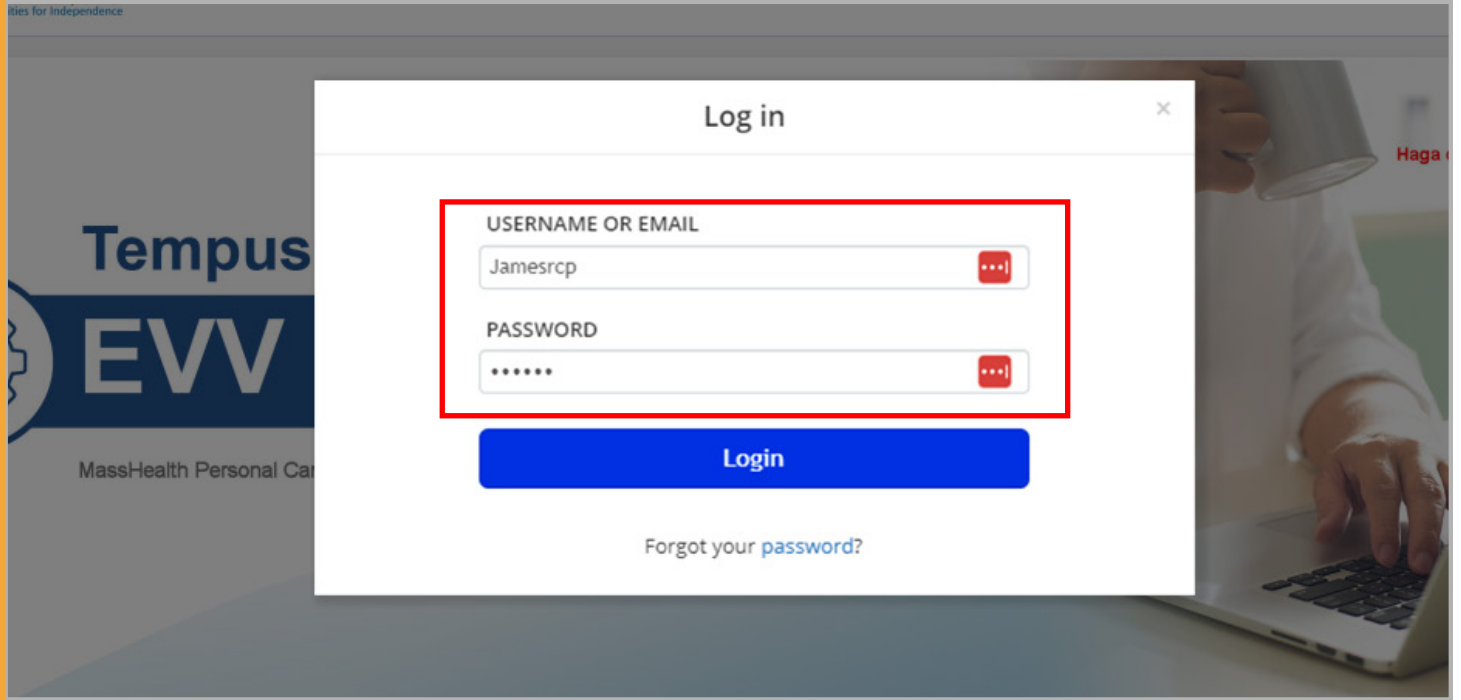
在登录框中输入用户名和密码。

用户名或电子邮件
使用您的电子邮件地址。

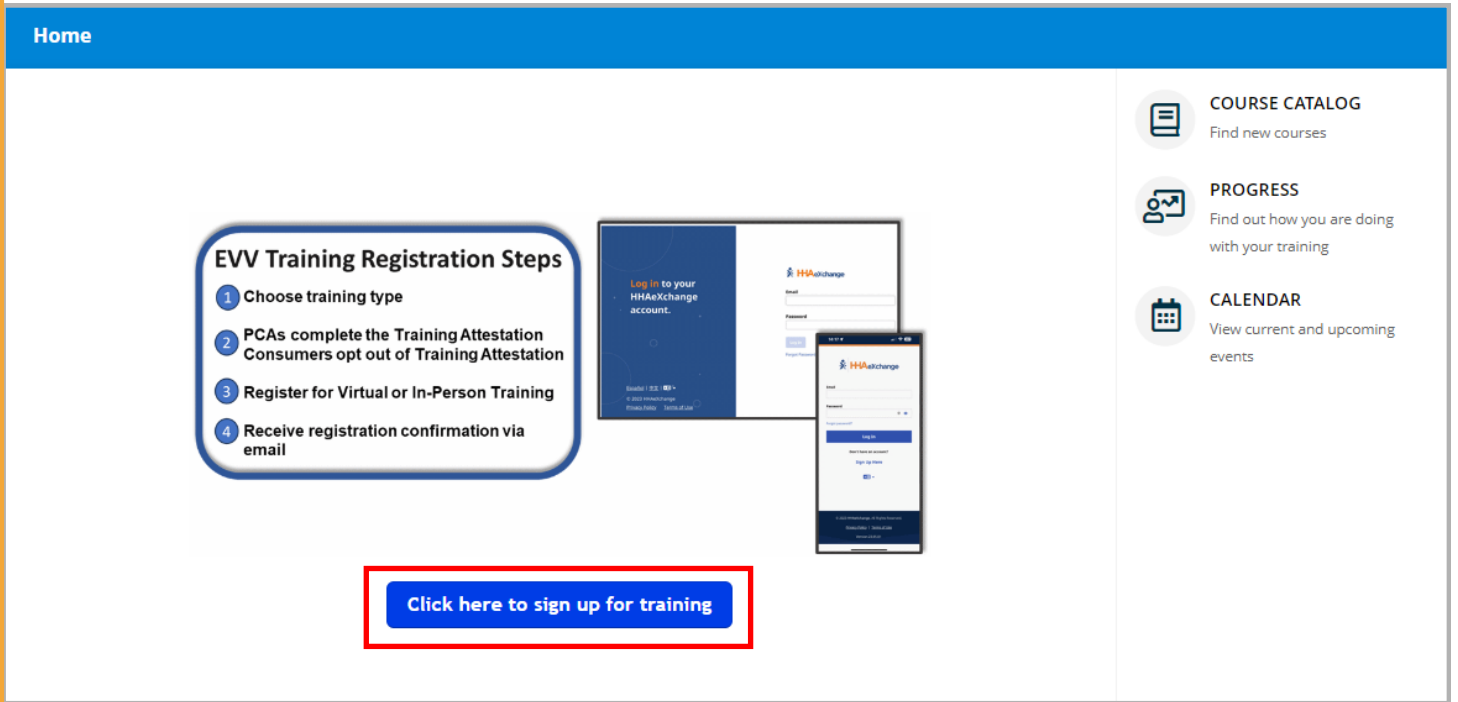
密码

使用您的社会保障号后四位数字加上出生日期 MMDDYYYY (无空格或斜杠), 例如
123402011995

注意：通过这些信息, Tempus 可以确认已报名参加培训的人员, 相关通知也将发送到该邮箱。然后单击蓝色的 Login (登录) 按钮。

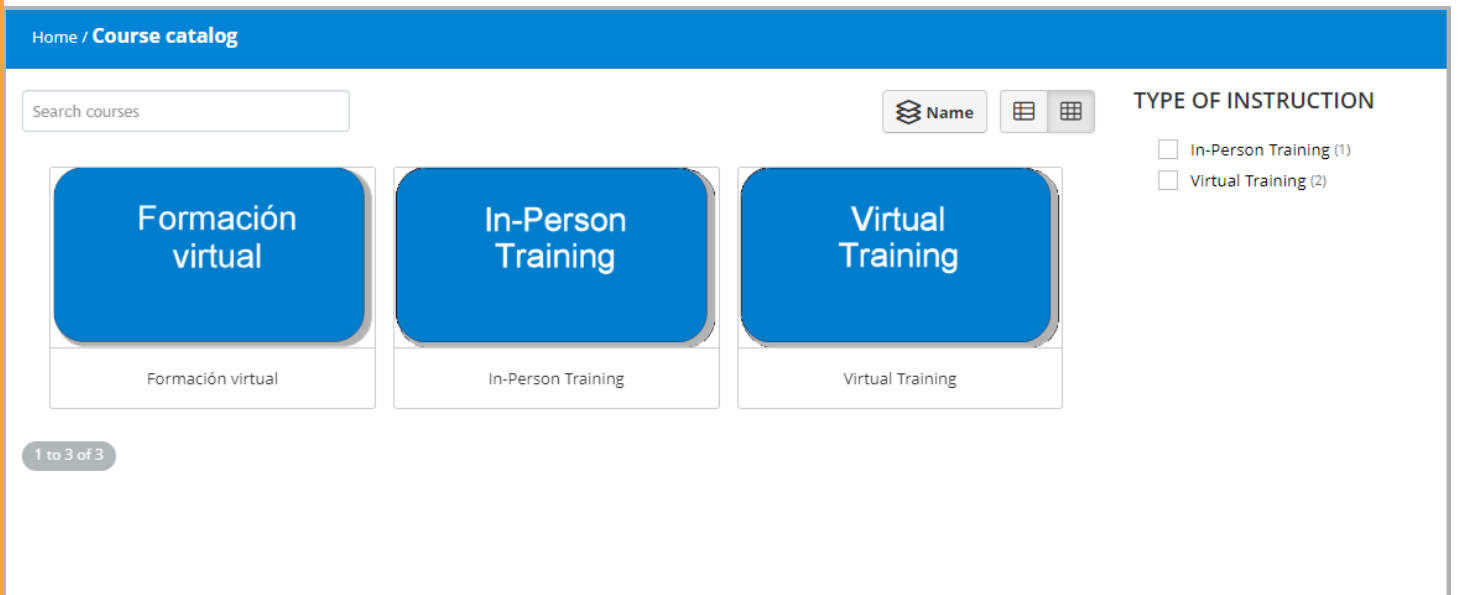


1 单击 [Click here to sign up for training](#) (单击此处报名参加培训) 按钮。



2 单击图标或复选框, 根据个人喜好选择授课方式 (面授、导师辅导或通过 Zoom 虚拟授课)。两种授课方式均提供英语或西班牙语版本。

注意: 9 月开始, 系统还将显示自定进度选项, 供喜爱这种方式的学生选择。



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出现培训页面后, 双击课程按钮选择课程。

HOME JAMES RINGROSE | LEARNER Search

Home / Course catalog / In-Person Training

In-Person Training

This training is in-person.

NOTE: You must complete your attestation before you select your preferred training time and location.

Duration: 1 hour

The benefits of attending training in person training includes having dedicated support team members on site to help you with:

- Signing into the EVV Portal (Consumers and PCAs))
- Installing the EVV Mobile application on your mobile device
- Consumers and PCAs – answering your EVV questions

During this training, consumers, surrogates and PCAs will learn about EVV and how to use the EVV Mobile Application and Portal for timekeeping and processing timesheets.

The Training agenda includes:

1. Introduction to EVV
2. EVV Portal setup process

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PCA 填写证明表, 以便 Tempus 向参加 EVV 培训的 PCA 支付费用。

消费者/代理人不需要填写证明表, 并将在下一页选择退出。

单击 Begin (开始) 开始。

PCA's Attestation RESOURCES

EVV Training Attestation Form

Version: 3.0 - Dated: 12/22/23 - Published: RCP

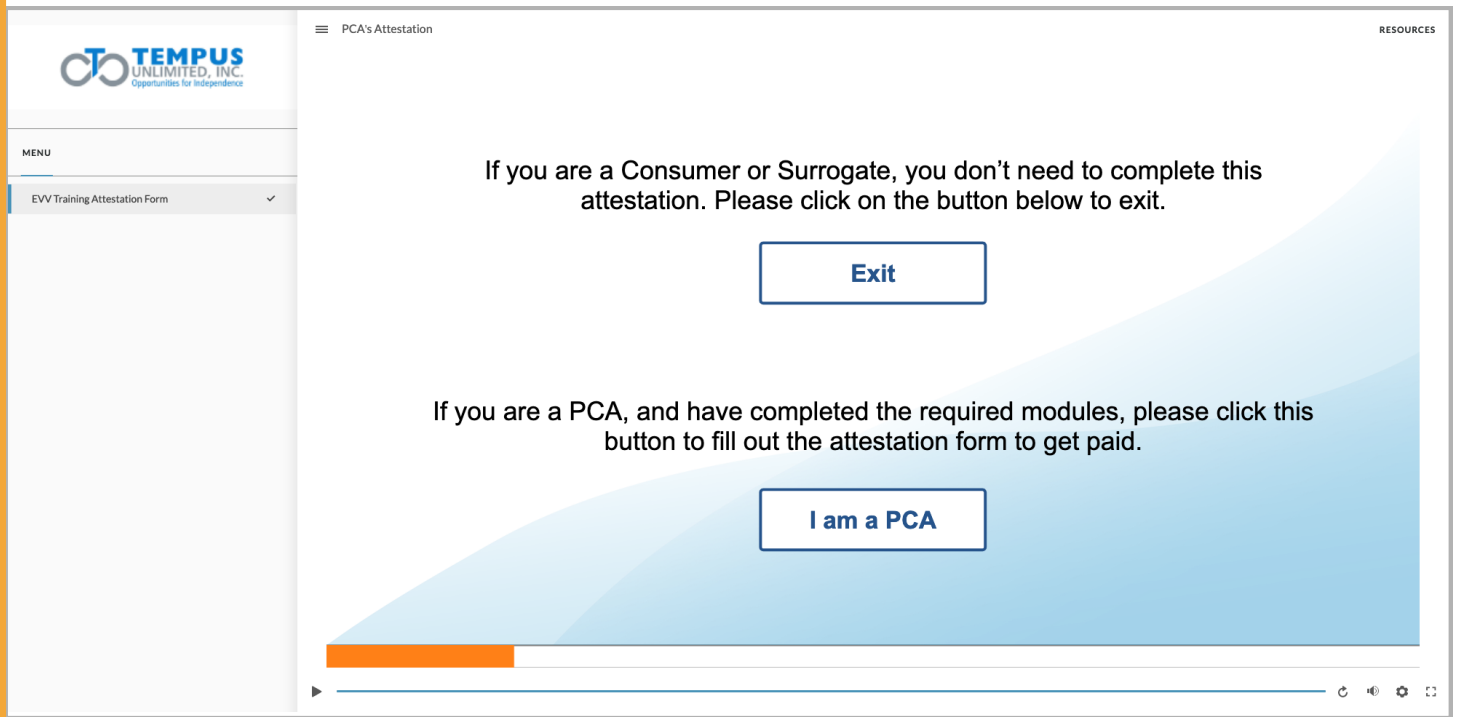
BEGIN

5

消费者/代理人单击 **Exit** (退出) 选择退出, 继续报名参加 EVV 培训。

消费者/代理人现在可跳至步骤 9。

PCA 单击 **I am a PCA** (我是 PCA)。



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PCA 在报名参加 EVV 培训并领取培训费之前, 应填写证明表。参加培训后, 他们将获得付款。

The screenshot shows a web application interface for 'PCA's Attestation'. On the left is a sidebar with the 'TEMPUS UNLIMITED, INC.' logo and a 'MENU' containing 'EVV Training Attestation Form'. The main content area has a blue header 'PCA EVV Training Attestation Form'. Below the header, it states: 'This form is used to pay you after you have completed the mandatory EVV training. EVV training should not be listed on your normal timesheet.' It then asks the user to attest to the following: 1. I am a PCA in the MassHealth PCA program. 2. I have received a letter from Tempus Unlimited, Inc. saying that it is my turn to start using EVV. 3. I am not exempt from EVV. This means that I am required to use EVV. 4. I will complete my mandatory EVV training. 5. I will NOT include EVV training on my normal timesheet. I am not allowed to include EVV training on my normal timesheet. Instead, I will get paid for attending EVV training by completing this form and then attending my EVV training. 6. I will only be paid for completing EVV Training ONCE. I will not be paid for taking EVV training more than one time. I will not be paid for more than one (1) hour of EVV training. At the bottom left, a timestamp reads '12/29/2023, 09:36:57'. At the bottom right, there is a 'CONTINUE' button. The interface includes a top navigation bar with 'PCA's Attestation' and 'RESOURCES', and a bottom video player control bar.

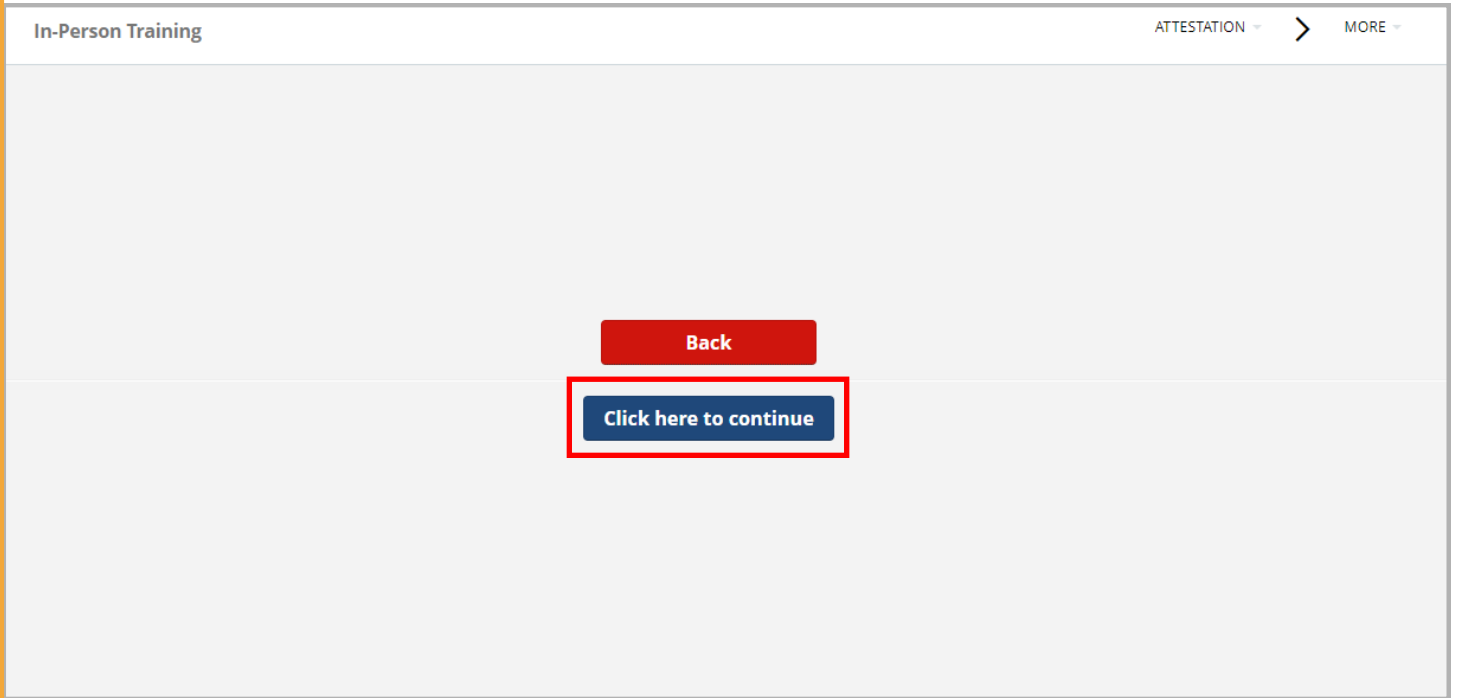
7

完成后, 单击 **Next** (下一步)。
现在, 关闭确认窗口, 继续报名参加培训。

The screenshot shows the completion screen of the 'PCA's Attestation' module. The sidebar on the left remains the same. The main content area features a large, light-colored background image of a woman being supported by another person. Overlaid on this image is the text 'You have completed this module.' in a bold, blue font. Below this text is a prominent red-bordered button labeled 'BACK TO EVV TRAINING'. The interface includes the same top navigation bar and bottom video player control bar as the previous screenshot.

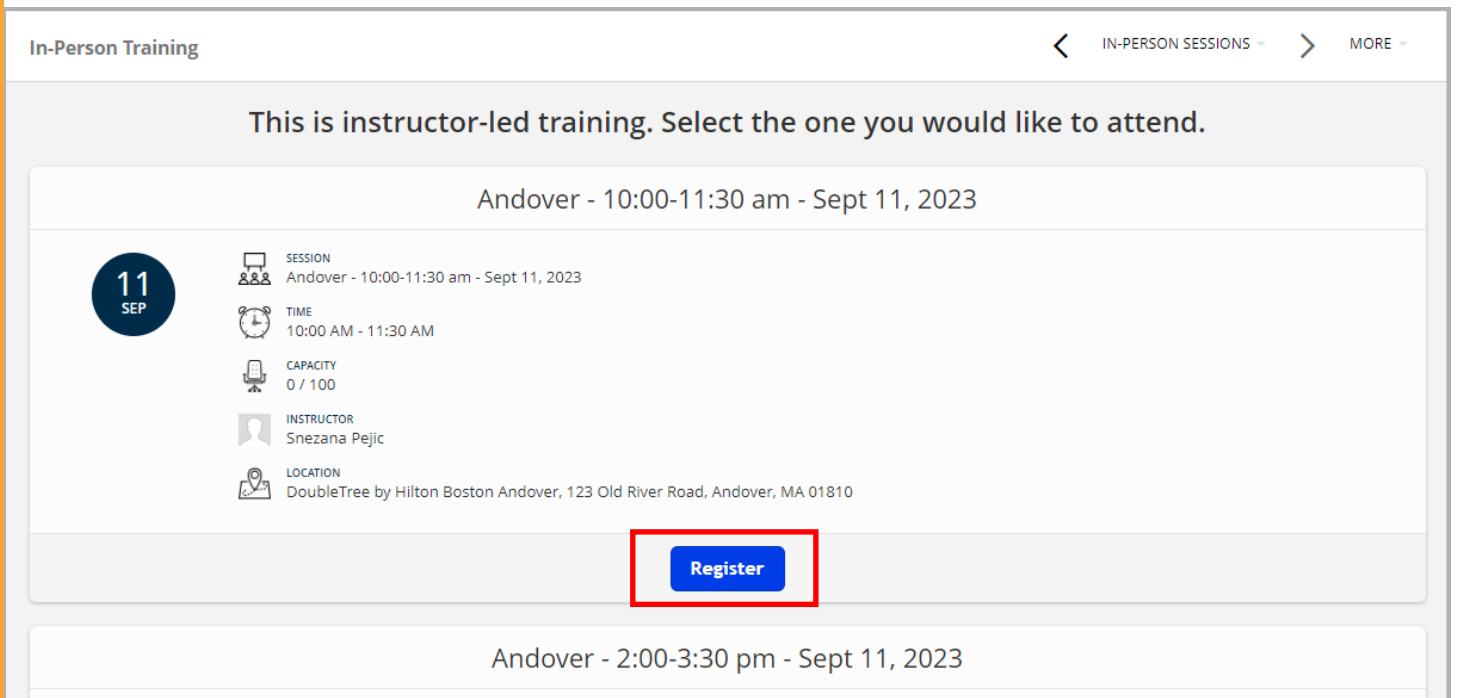
8

单击 **Click here to continue** (单击此处继续) 按钮进入下一屏幕, 选择培训日期和时间。您可以选择面授培训或虚拟培训。



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对您要参加的课程选择 **Register** (报名)。



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报名后, 您将看到 **The session you registered for is listed below** (您报名的课程如下所示)。同时会弹出绿色条, 提醒您查看电子邮件中的培训报名确认信息。

The screenshot shows a web interface for 'In-Person Training'. At the top, there are navigation arrows and the text 'IN-PERSON SESSIONS' and 'MORE'. The main heading reads 'The session you registered for is listed below.' Below this, the session title is 'Lenox - 10:00-11:30 am - Sept 13, 2023 (clone)'. A calendar icon shows '13 SEP'. The session details are listed as follows: SESSION: Lenox - 10:00-11:30 am - Sept 13, 2023 (clone); TIME: 10:00 AM - 11:30 AM; CAPACITY: 1 / 64; INSTRUCTOR: Snezana Pejic; LOCATION: Marriott Berkshires, 70 Pittsfield Road, Lenox, MA 02140. At the bottom of the session details, there are two buttons: 'Click here to reschedule' (red) and 'Add session to your calendar' (white with a dropdown arrow). A green banner at the bottom of the page reads 'Registered - check your email for a training confirmation'.

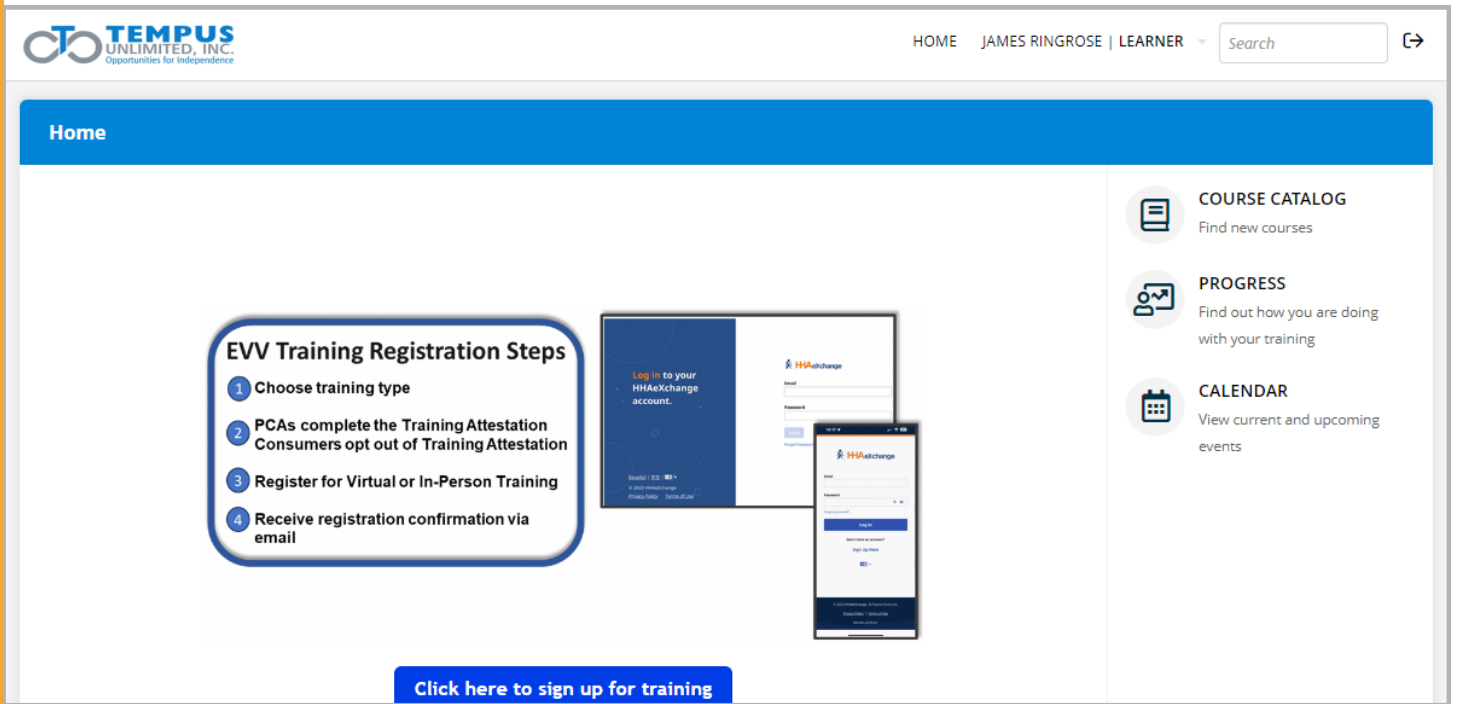
11

现在, 您可以单击 **Add session to your calendar** (将课程添加到日历) 按钮或手动记下该课程, 将其添加到日历中。现在关闭窗口。

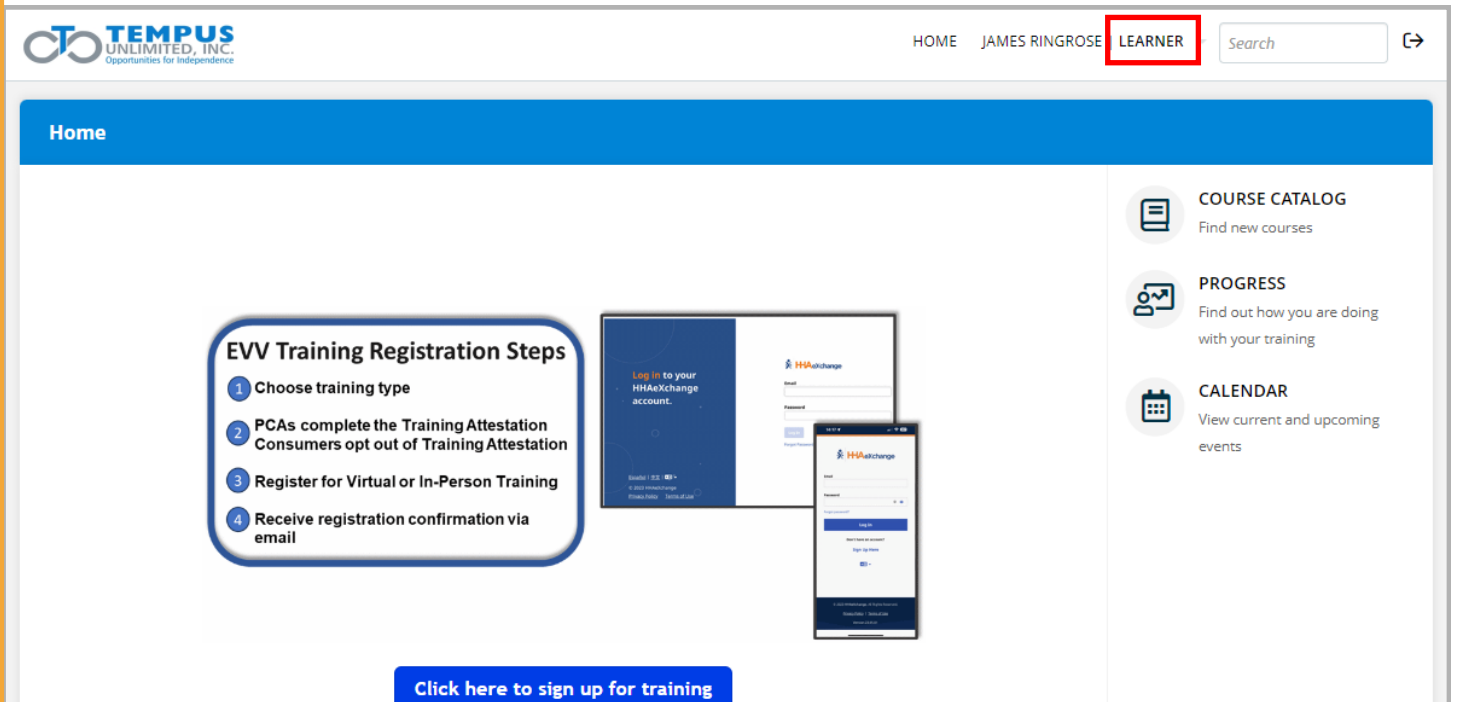
恭喜您! 您已完成报名。

This screenshot is identical to the one above, showing the registration confirmation page. The 'Add session to your calendar' button is highlighted with a red rectangular box, indicating the next step for the user.

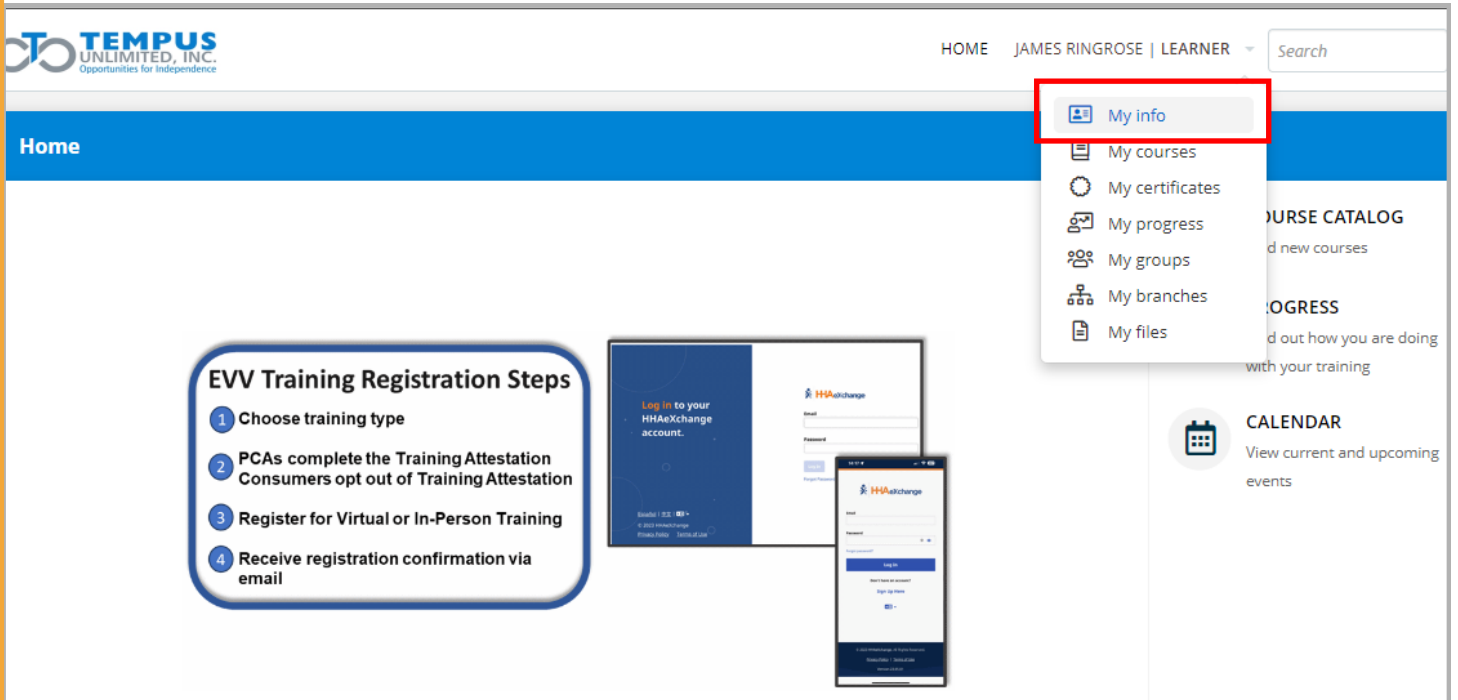
1 使用系统前, 如果默认语言不是英语, 您可以选择希望使用的语言。



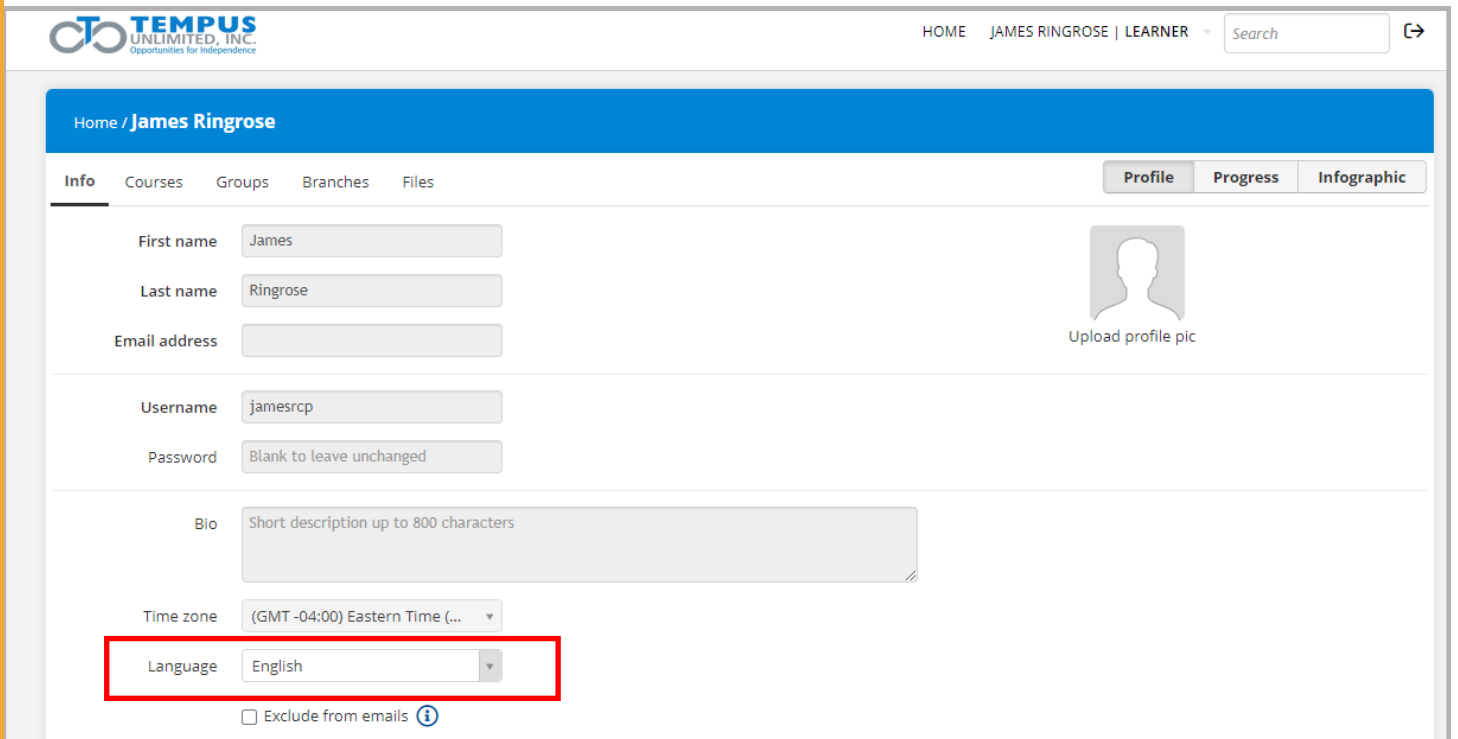
2 单击您姓名右侧的 **Learner** (学习者)。



3 在下拉菜单中, 选择 **My info** (我的信息)。



4 向下滚动页面, 在左侧找到 **Language** (语言), 单击向下箭头。



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选择您想使用的语言。

The screenshot shows a user profile update form. At the top, there are two dropdown menus: 'Time zone' set to '(GMT -04:00) Eastern Time (...)' and 'Language' set to 'English'. The 'Language' dropdown is open, showing a search bar and a list of languages: English (highlighted), Español (Spanish), Deutsch (German), Français (French), Ελληνικά (Greek), Italiano (Italian), and Русский (Russian). Below the dropdowns are several input fields: 'Consumer/PCA ID', 'Learner Type', 'Wave', '1st Consumer # for PCA', '2nd Consumer # for PCA', '3rd Consumer # for PCA', and 'Company'. At the bottom, there is a blue 'Update user' button followed by 'or cancel' and a blue 'More ...' button on the right.

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最后, 单击表格底部的 **Update user** (更新用户)。

This screenshot is identical to the one above, but with a red rectangular box highlighting the blue 'Update user' button at the bottom left of the form. The 'Language' dropdown menu is still open, and the 'Update user' button is the primary focus of this step.

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系统应更改为您新选择的语言。现在您可以单击姓名旁边的主页按钮, 预约培训。

The screenshot displays the user profile page for James Ringrose on the Tempus Unlimited, Inc. platform. The page is titled "Home / James Ringrose" and features a navigation menu with "Info", "Courses", "Groups", "Branches", and "Files". The "Info" tab is active, showing a "Profile" button and "Progress" and "Infographic" options. The profile information includes:

- First name: James
- Last name: Ringrose
- Email address: (empty field)
- Username: jamesrcp
- Password: Blank to leave unchanged
- Bio: Short description up to 800 characters (empty text area)
- Time zone: (GMT -04:00) Eastern Time (...)
- Language: English
- Exclude from emails: (with an information icon)

There is also an "Upload profile pic" button next to a placeholder image.