

# Gid Inisyasyon Rapid

## Pou Chanjman Afilyasyon Konsomatè

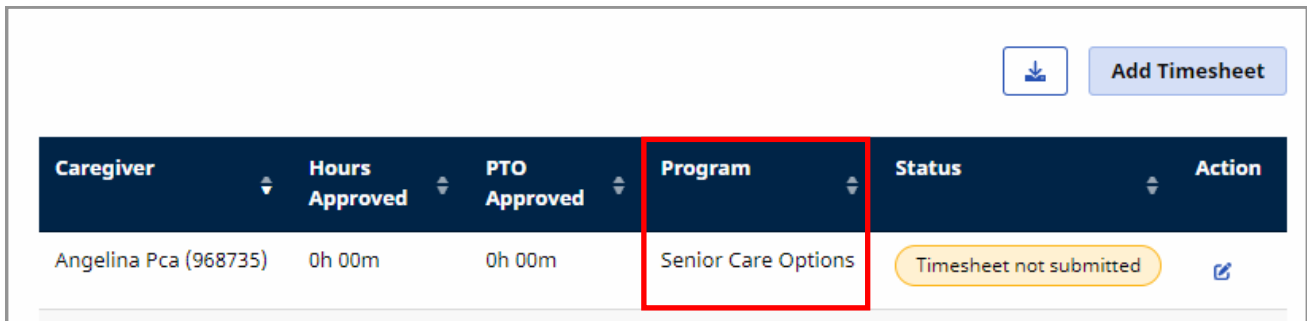
Aksyon sa se pou PCA ak Konsomatè yo.


Si pwogram Konsomatè a afilye ladan an fenk chanje, Konsomatè a ak PCA kapab kreye yon nouvo paj kontwòl tan pou koresponn ak afilyasyon yo a.

### 1 Etap 1 - Detay Afilyasyon yo

Si afilyasyon an rete menm jan pandan Peryòd Pewòl la, ou pa bezwen fè anyen.

Meni dewoulan afilyasyon Konsomatè a pral ranpli otomatikman ak afilyasyon aktyèl la.



Caregiver	Hours Approved	PTO Approved	Program	Status	Action
Angelina Pca (968735)	0h 00m	0h 00m	Senior Care Options	Timesheet not submitted	

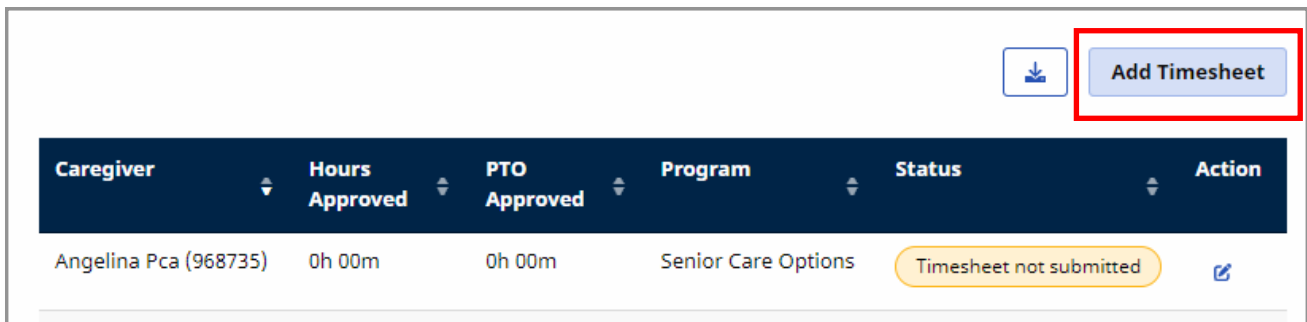
## 2

### Etap 2 - Chwazi Paj Kontwòl Tan Apwopriye a

Aplikasyon Mobil la kreye paj kontwòl tan ki asosye ak afilyasyon kòrèk la otomatikman. Lè w ap ajoute yon antre manyèl apre aplikasyon an fin kreye de paj kontwòl tan diferan, itilizatè a pral chwazi paj kontwòl tan ki gen relasyon ak dat lè travay w ap soumèt la.

Klike sou **Add Timesheet** (Ajoute Paj Kontwòl Tan) pou wè dat ki asosye yo.

Tou de paj kontwòl tan yo dwe apwouve, oswa PCA a pral sèlman resevwa peman pou yon pati nan Peryòd Pewòl la. Si paj kontwòl tan pou afilyasyon kòrèk la pa parèt, klike sou **Add Timesheet** (Ajoute Paj Kontwòl Tan).

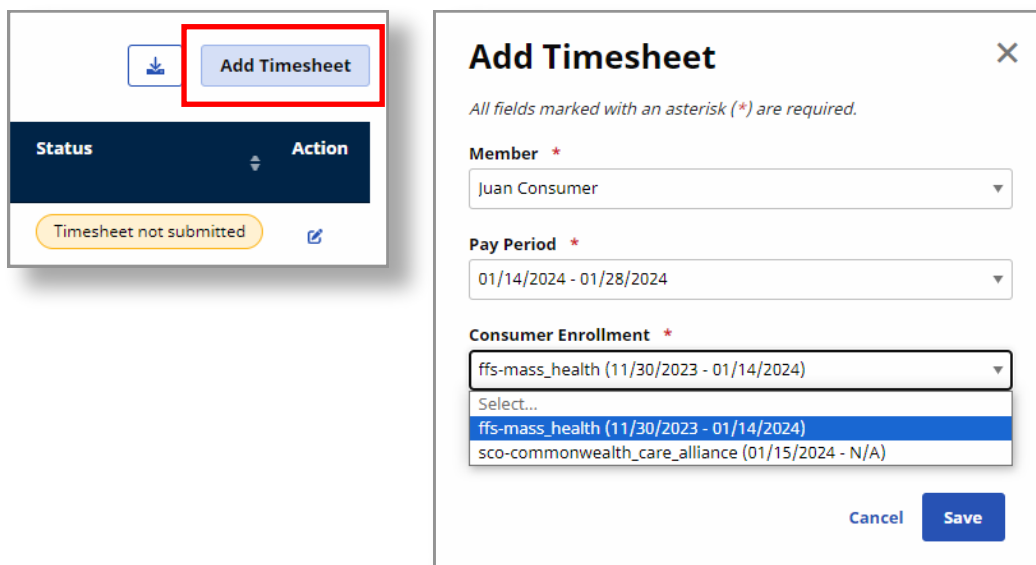


Caregiver	Hours Approved	PTO Approved	Program	Status	Action
Angelina Pca (968735)	0h 00m	0h 00m	Senior Care Options	Timesheet not submitted	

## 3

### Etap 3 - Ajoute yon Paj Kontwòl Tan Vid

Kòmansè ajoute yon paj kontwòl tan vid nan Peryòd Pewòl la. Bouton **Add Timesheet** (Ajoute Paj Kontwòl Tan) an pèmèt kreye yon paj kontwòl tan vid.



**Add Timesheet**

All fields marked with an asterisk (\*) are required.

Member \*  
Juan Consumer

Pay Period \*  
01/14/2024 - 01/28/2024

Consumer Enrollment \*  
ffs-mass\_health (11/30/2023 - 01/14/2024)  
Select...  
ffs-mass\_health (11/30/2023 - 01/14/2024)  
sco-commonwealth\_care\_alliance (01/15/2024 - N/A)

Cancel Save

# 4

## Etap 4 - Chwazi Afilyasyon

Nan Afilyasyon Konsomatè, chwazi afilyasyon ki koresponn ak dat lè travay la.

The screenshot shows a web form titled "Add Timesheet" with a close button (X) in the top right corner. Below the title is a note: "All fields marked with an asterisk (\*) are required." The form contains three dropdown menus: "Member" with "Juan Consumer" selected, "Pay Period" with "01/14/2024 - 01/28/2024" selected, and "Consumer Enrollment" which is highlighted with a red box. The "Consumer Enrollment" dropdown is open, showing three options: "Select...", "ffs-mass\_health (11/30/2023 - 01/14/2024)" (highlighted in blue), and "sco-commonwealth\_care\_alliance (01/15/2024 - N/A)". At the bottom right of the form are "Cancel" and "Save" buttons.

**Ou kapab konplete Consumer Enrollment changes (chanjman Afilyasyon Konsomatè) yo.**