

# Gid Inisyasyon Rapid


## Pou Konekte nan Pòtay EVV a

Pou konekte nan Pòtay EVV a, tanpri swiv etap sa yo:

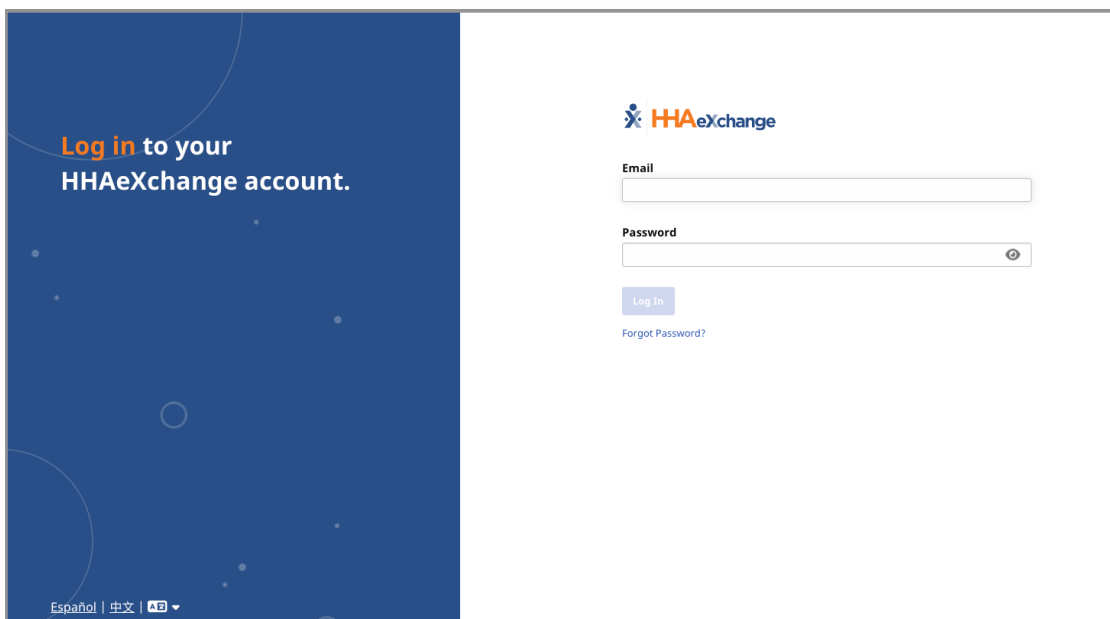
### 1 Etap 1 - Ale sou Pòtay EVV a

Tape <https://ucp.hhaexchange.com/login> nan navigatè sou aparèy entelijan w la (telefòn mobil), tablèt, oswa òdinatè ou.

**Remak:** Ou kapab aksede ak ekran koneksyon Pòtay EVV a tou sou sit entènèt nou an:

1. Vizite [tempusunlimited.org](https://tempusunlimited.org).
2. Klike sou EVV anwo OR ekran an, premye lyen an jòn nan seksyon anwo ekran akèy la.
3. Klike sou bouton ble Pòtay EVV a. 

**Endis:** Ou kapab mete Pòtay EVV a kòm favori oubyen makè paj. Vizite: <https://tempusunlimited.org/evv-support/> epi klike sou gid EVV pou yon gid itil sou jan pou anrejistre yon favori oubyen makè paj.



**Remak:** Tout kont PCA/Konsomatè nan fòmasyon yo se kont fiktif/aparan.

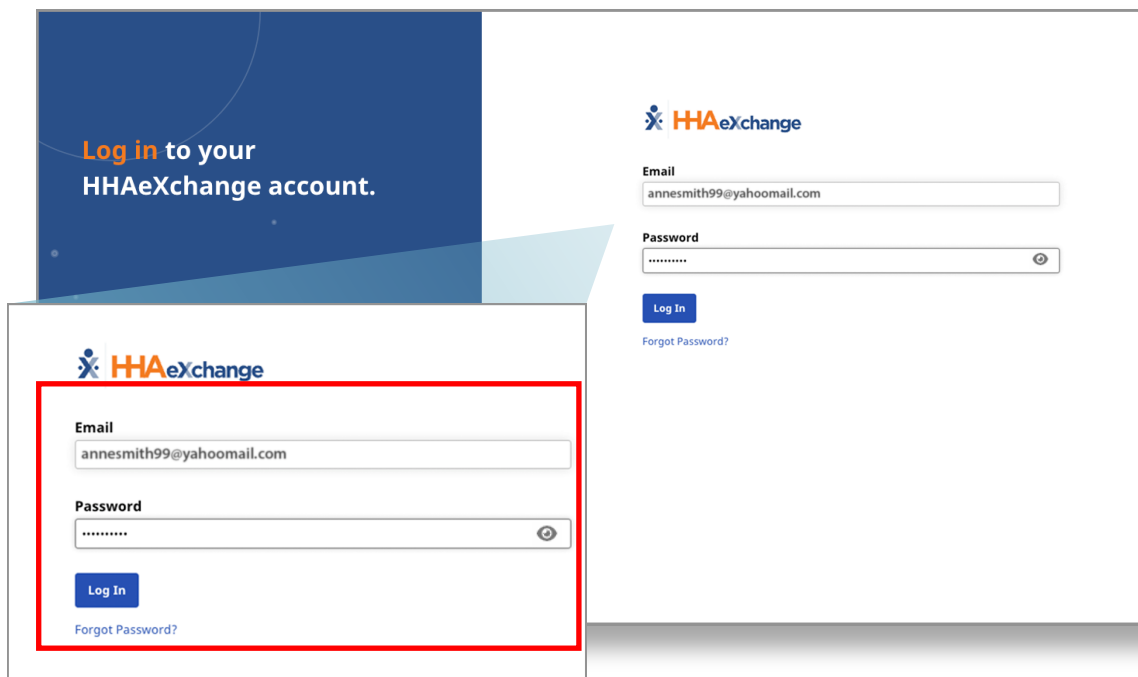
## 2

## Etap 2 - Antre Enfòmasyon Ou

Tape adrès imèl ou epi modpas ou a, apre klike sou bouton **Log In** (Konekte) a.

**Remak:** Klike sou **eye icon** (ikòn je) a nan espas modpas la pou wè sa wap ekri a egzat.

Sa ede ou evite fè erè fasilman pandan wap ekri modpas la.



The image shows a screenshot of the HHAExchange login page. On the left, there is a blue banner with the text "Log in to your HHAExchange account." On the right, the login form is displayed. The form includes the HHAExchange logo, an "Email" field containing "annesmith99@yahoo.com", a "Password" field with a masked password "....." and an eye icon, a "Log In" button, and a "Forgot Password?" link. A red-bordered callout box on the left side of the form highlights the "Email", "Password", "Log In", and "Forgot Password?" elements.

### 3 Etap 3 - Paj Konsomatè/Ranplasan

Si ou se yon Konsomatè oswa Ranplasan, paj akèy ou a pral sanble ak sa:

The screenshot shows the 'Services Portal' interface for a user named Anne Smith (Consumer). The page title is 'Timesheets'. A navigation bar at the top shows 'Hello, Anne Smith (Consumer)' and a profile card for 'Anne Smith (Consumer)'. Below this, the 'Timesheets' section is visible. It includes a 'Pay Period' dropdown set to '06/04/2023 - 06/17/2023' and a warning message: '2 pay period(s) with incomplete timesheet(s)'. A table lists timesheet entries with columns for 'PCA', 'Hours Approved', 'Program', and 'Status'. The first entry is for John Brown (150512) with 08h 00m approved for 'Fee For Service'. The status is 'Timesheet not sub'.

PCA	Hours Approved	Program	Status
John Brown (150512)	08h 00m	Fee For Service	Timesheet not sub

### 4 Etap 4 - Paj PCA

Si ou se yon PCA, paj akèy ou a pral sanble ak sa:

The screenshot shows the 'Services Portal' interface for a user named John Brown (PCA). The page title is 'Timesheets'. A navigation bar at the top shows 'Hello, John Brown (PCA)' and a profile card for 'John Brown (PCA)'. Below this, the 'Timesheets' section is visible. It includes a 'Pay Period' dropdown set to '06/04/2023 - 06/17/2023' and a warning message: '2 pay period(s) with incomplete timesheet(s)'. A table lists timesheet entries with columns for 'Consumer', 'Hours Approved', 'Program', and 'Status'. The first entry is for Anne Smith (150512) with 08h 00m approved for 'Fee For Service'. The status is 'Timesheet not sub'.

Consumer	Hours Approved	Program	Status
Anne Smith (150512)	08h 00m	Fee For Service	Timesheet not sub

**Ou kapab konekte nan Pòtay EVV a kounye a.**