

## **Transitioning from VA Home Health Agency (HHA) to VDC Program**

Veterans and their families cannot submit payroll for VDC direct care workers while VA HHA is in place. Veterans and their families can begin payroll the day after VA HHA is discharged.

Once a Veteran has onboarded Direct Care Workers(DCW) and is ready to start the Veteran Directed Care (VDC) program, the VDC Coordinator will notify VA Continuing Care that the Veteran will need to be discharged from their VA Home Health Agency (HHA) two weeks from the approved start date on the Veterans Spending Plan. The ADNA Case Manager will be notified of the date the VA HHA will end and coordinate with the Veteran and the HHA to ensure a smooth transition.

If the Veteran would like to transition to the VDC program with less than two weeks' notice to the VA HHA, the Veteran will need to discuss this with their ADNA case manager while onboarding DCWs. The ADNA case manager will help the Veteran coordinate a transition plan with the VA HHA and new VDC direct care workers than notify the VDC Coordinator before the final Veteran Spending Plan is approved. If the Coordinator is not notified before the Veterans Spending Plan is approved, the VA HHA will be discharged two weeks from the Veterans Spending Plan approved start date.

For Veterans who have DCWs under the TERHM program, the employee must notify CareLinx of their end date and then payroll can be submitted beginning the following day with the VDC program. ADNA case managers must confirm the end date for the employee and notify the VDC Coordinator. If the Coordinator is not notified before the Veterans Spending Plan is approved, the TERHM will be discharged on the approved start date.