

Quick Start Guide

How to Create an EVV Portal Account if Your Link Expires

The link to verify your email expires in 12 hours. If the link expires, you'll need to click Verify Email and a window will display asking you if you want a new email to be sent. As a reminder, PCAs, please use your mobile device for this step.

1 Step 1 - If You Still Have the Email

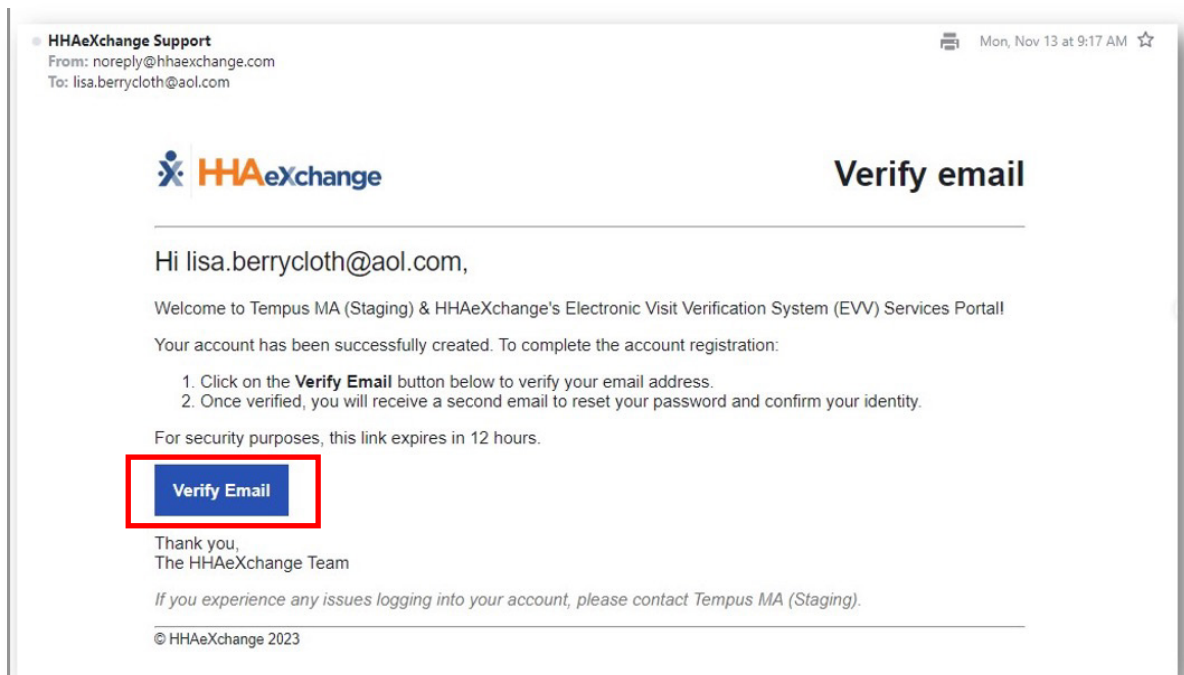
If the link expires but you still have the email, click the **Verify Email** button to request a new email be sent to you.

Once you click the Verify Email button, you will be redirected to a Website.

This website will indicate that your verification link has expired. Click the button that says "**Request a new link**" to receive a new Welcome Email.

Now you can return to your email inbox. You should have received another email to confirm your email address. It may take a couple of minutes to get to your email.

After everything is verified you will received an email titled "set password".



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Step 2 - If You Don't Have the Email

If you don't have the welcome email, navigate to the EVV Portal here: <https://ucp.hhaexchange.com/login> and select Forgot Password.

The password reset link will be sent to your email address. Follow the instructions in the "Changing Your Password in the EVV Portal" Quick Start Guide to create your EVV Portal account.

Welcome to the new HHAExchange login page. Please bookmark this page for future logins

Log In

HHAExchange

Email / Username

Password

Forgot password?

Log In

Español | 中文 |

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You can now create an EVV account if your link expires.